

**Application Form**

**Independent Children’s Lawyer Panel**

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| Eligibility RequirementsBefore submitting your application form, please ensure that you meet the following eligibility criteria:* You hold a current unrestricted practising certificate or are taken to hold a practicing certificate under Section 41 of the *Legal Profession Act 2007* (Tas)
* Your name appears on the High Court of Australia’s Register of Practitioners
* Your principal place of practice is in Tasmania
* You have a current and unrestricted Registration to Work with Vulnerable People, permitting you to engage in child-related activities in your role as an ICL
* You have completed the National Independent Children’s Lawyer Training Course within the last three years
* You have at least five years’ experience in family law
* You have an understanding of the principles and skills required to undertake ICL work
* You have experience in court advocacy
* You have had carriage of three complex family law matters that you have prepared for final hearing within the last five years
* You have completed at least three CPD sessions on family law, family violence, trauma informed practice and/or child development within the last 12 months
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# Returning your form

Your application must be accompanied by the following attachments:

* A written summary detailing your interest in ICL work
* A written outline detailing your experience in complex matters
* A CV outlining your practice and advocacy experience
* Copies of your NLA Training certificate and Working with Vulnerable People Card

*Email your completed form and any attachments, including answers addressing the specific requirements to* ***ICLPanel@legalaid.tas.gov.au***

# Practitioner details

Name:

Firm:       Phone:

Firm address:

Email:

# General entry and disclosure requirements

1. Do you hold a current Tasmanian unrestricted practising certificate or are taken to hold one under Section 41 of the *Legal Profession Act 2007* (Tas)?

[ ]  Yes [ ]  No

1. Are you on the High Court of Australia’s Register of Practitioners?

[ ]  Yes [ ]  No

1. Do you hold a current Working with Vulnerable People Card?

[ ]  Yes [ ]  No *Please attach a copy of your card*

1. Are you currently subject to any current investigations into professional misconduct or unsatisfactory professional conduct, or have you been subject to any findings of unsatisfactory professional conduct?

[ ]  Yes [ ]  No

If yes, please provide details:

1. Do you have any criminal convictions or pending criminal charges (except minor traffic offences)?

[ ]  Yes [ ]  No

If yes, please provide details:

1. Have bankruptcy proceedings ever been commenced against you?

[ ]  Yes [ ]  No

If yes, please provide details:

# Specific entry requirements

1. Have you completed the Independent Children’s Lawyer National Training Program?

[ ]  Yes [ ]  No *Please attach a copy of your certificate*

Which year did you complete the training?

1. Do you have at least five years’ experience practising in family law

[ ]  Yes [ ]  No

1. Have you completed at least three CPD units in the last 12 months, covering topics on family law, family violence, trauma informed practice and/or child development?

[ ]  Yes [ ]  No

1. Provide written outlines of three complex matters that you have had carriage of. Matters must have been prepared to final hearing. Your response should cover the following:
	1. The specific issues involved
	2. How you dealt with those issues
	3. How you prepared for final hearing and the orders you sought
	4. For any matters that were settled by negotiation, include details of how you conducted negotiations.
2. Please provide the details of two referees:

Name of referee:

Organisation:

Referees position:

Relationship to referee:      Telephone number:

Email address:

Name of referee:

Organisation:

Referees position:

Relationship to referee:      Telephone number:

Email address:

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| DeclarationI declare all the information I have provided in this application is true and correct to the best of my knowledge.Signed: Dated:       |

Selection process

Send your completed form and any attachments, including answers addressing the specific requirements to **ICLPanel@legalaid.tas.gov.au****.** All applications will be acknowledged by TLA by email.

During the application process, the Selection Committee may seek further information in relation to your application and may contact your referees. You may also be invited to attend an interview.

You will be notified in writing as to whether your application to the ICL Panel is successful. If you are invited to join the ICL Panel, you will be required to sign the ICL Undertaking. In addition, successful applicants are encouraged to participate in the National Legal Aid ICL Mentoring Program. Information about the program can be found on the National Legal Aid website.